

CHAPTER 171

COUNTY CLERK AND RECORDER FEES

ORDINANCE NO. 0225-02

AMENDMENT TO PREDICTABLE FEE SCHEDULE FOR RECORDING DOCUMENTS

WHEREAS, the Illinois General Assembly has enacted Public Act 103-0884, effective January 1, 2025, which requires counties to adopt and implement by ordinance or resolution, a predictable fee schedule for recording documents with the Office of the Recorder; and

WHEREAS, Public Act 103-0884 amends 55 ILCS 5/3-5018.2 which provides for the fees charged by the County Recorder and requires the establishment of a predictable fee schedule; and

WHEREAS, Section 5/3-5018.2 authorizes minimum document class flat fees for the following document classes: (1) deeds; (2) leases, lease amendments and similar transfer of interest documents; (3) mortgages; (4) easements not otherwise part of another classification; (5) nonstandard documents; (6) miscellaneous; (7) maps or plats of additions, subdivisions, or otherwise; and (8) other; and

WHEREAS, it is necessary for the County Board to formally adopt the statutorily prescribed predictable fee schedule and modify the existing predictable fee schedule adopted Resolution 1117-5, and established Chapter 171, County Clerk and Recorder fees Ordinance No. 0623-06 on June 1, 2023.

NOW, THEREFORE BE IT RESOLVED, that the County Board approves the modification to its predictable fee schedule pursuant to Public Act 103-0884 and Section 5/3-5018.2 of the Counties Code, as set forth in Exhibit A (Fee Schedule) and Exhibit B (Public Act

103-0884; and

IT IS FURTHER RESOLVED, that all previously enacted ordinances setting the amount of County and State fees that the County imposed prior to the effective date of this Resolution shall remain in effect and are incorporated into the fees detailed within Exhibit A; and

IT IS FURTHER RESOLVED, that the amendments and modifications adopted within this Resolution, as aforesaid, shall become effective the 1st day of March, 2025.

Enacted and approved this 20 day of Feb., 2025 at Mount Carroll, Illinois.



JULIE BICKELHAUPT, CHAIR
CARROLL COUNTY BOARD

ATTEST:



AMY R. BUSS,
CARROLL COUNTY CLERK

EXHIBIT A

PREDICTABLE FEE SCHEDULE FOR RECORDING DOCUMENTS.

Recording Fee Schedule

Document Classifications		55 ILCS 5/3-5018.2
	Deeds	\$75.00
	Leases	\$75.00
	Mortgages	\$75.00
	Easements	\$75.00
	Miscellaneous	\$75.00
	Maps or plats of additions, subdivisions, or otherwise	See below
	Other	See below
Maps or Plats (Plat Size up to 30 x 36)		55 ILCS 5/3-5018.2
	Base Fee	\$98.00
	Exhibits (11 x 17 or less) accompanying a document	No charge if attached to the document
UCC Documents		810 ILCS 5/9-525 & 810 ILCS 5/9-404.5
	Filing (Secretary of State Form)	\$41.00
	Termination (Secretary of State Form)	\$3.00
The recording amounts above include the following fees: Recording Automation \$5.00; Geographic Information System (GIS) \$25.00; GIS Recorder \$1.00; Recording County General Fund \$25.00; RHSP County \$.50; RHSP Recorder \$.50; and Rental Housing Support Program (RHSP) \$18.00. The RHSP fee does not apply when recording documents that are not real estate related or documents recorded by government units. The real property fee does not apply to public utility easements or documents filed by government units. 55 ILCS 5/3-5018.2		
Military Discharge		55 ILCS 5/3-5015
	Recording	No charge
	First certified copy	No charge
Federal Government Agencies		55 ILCS 5/3-5018.2 & 770 ILCS 110/5
	All filings except Tax Liens	\$6.00
Illinois Dept. of Revenue & Internal Revenue Service		55 ILCS 5/3-5018.2
Discounted prices are applicable only if paid by agency.		
	<u>Tax Liens</u>	\$11.00
	Release of <u>tax</u> liens	\$11.00
	Each additional name	\$1.00
Local Government or <u>State</u> Agencies (Including public utilities)		55 ILCS 5/3-5018.2
	Liens	\$56.00
	Release of liens	\$56.00
	Non-lien related documents	Standard Recording Fees Apply less RHSP & real property recording fees.

County Clerk Fee Schedule

Vital Records Search	
Birth Certificate	\$18.00
Additional Birth Certificate	\$4.00
Marriage/Civil Union Certificate	\$18.00
Additional Marriage/Civil Union Certificate	\$4.00
Death Certificate	\$22.00
Additional Death Certificate	\$6.00
Genealogical Certificate	\$10.00
Additional Genealogical Certificate	\$10.00
Assumed Name	\$5.00
Marriage/Civil Union License	\$40.00
Certificates of Tax Redemption	\$50.00
Liquor License	\$5.00
Raffle License / Poker Run License	\$25.00
Racing & Vehicle Recreational Activities License	\$100/year